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Award Notice Abstract (Ref No.: 3544026)

Status: Updated

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|--|--|---|--|
| Reference Number: 8505109 | DEPARTMENT OF TOURISM 351 Sen. Gil Puyat Avenue Makati City Metro Manila, NCR, Philippines | | Award Type: Award Notice |
| Control Number: RFQ No. 2022 - 03 - 0025 | Awardee : TOTAL EXHIBIT AND EXPO SOLUTIONS INC. Address : #7 Sunshine Lane Rodriguez Drive, Brgy. Baesa, Quezon City Metro Manila, NCR, Philippines | Contact Person : John Paul Cunanan Alarilla Designation : President | Contract Amount: Php847,000.00 |
| Bid Notice Title: | | | Award Date: 15-Mar-2022 |
| Procurement of Events Management Company for the Conduct of Tourism Development Program Budgeting - Converge Consultations | Line Item | | Publish Date: 22-Mar-2022 |
| | # | Product/Service/Project Name | Budget |
| | 1 | Events Management, Procurement of Events Management Company for the Conduct of Tourism Development Program Budgeting - Converge Consultations, 80141607, 1, Lot | Php979,887.00 |
| Approved Budget: Php979,887.00 | Reason for Award : Lowest Calculated and Responsive Bid (LCRB) | | Date Last Updated: 25-Mar-2022 |
| Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9) | | | Contract Number: 22-00074 |
| Classification: Goods | | | Proceed Date: 14-Mar-2022 |
| Category: Events Management | | | Contract Effectivity |
| Applicable | | | Date: 22-Mar-2022 |
| Procurement Rules: Implementing Rules and Regulations | | | Contract End Date: 22-Mar-2022 |
| Funding Source: Government of the Philippines (GOP) | | | Created By: John Paulo Samonte Francisco |
| Funding Instrument: General Appropriations Act | | | Date Created: 22-Mar-2022 |
| Area of Delivery: Metro Manila | | | Approver: |
| Delivery Period: 1 Day/s | | | View Documents: 4 |
| Contact Person: John Paulo Francisco | | | |
| Created By: John Paulo Francisco | | | |



**BAC Resolution Declaring Lowest Calculated and Responsive Bid (LCRB)
and Recommending Award for the Procurement of Services of Events
Management Company for the Conduct of Tourism Development
Program Budgeting – Converge Consultations
(RFQ No. 2022 – 03 – 0025)**

Resolution No. 2022 - 031

WHEREAS, the Department of Tourism (DOT), through the Procurement Management Division (PMD), posted the Request for Quotation (RFQ) for the Procurement of Services of Events Management Company for the Conduct of Tourism Development Program Budgeting – Converge Consultations to be held on 22 March 2022, in the PhilGEPS website and DOT website continuously for at least six (6) calendar days, starting on 09 March 2022, and the deadline for the submission of quotations was set on 14 March 2022. The Approved Budget for the Contract (ABC) is Nine Hundred Seventy-Nine Thousand Eight Hundred Eighty-Seven Pesos (PhP979, 887.00). A copy of the PhilGEPS posting is hereto attached, marked as **Annex "A"**, and made an integral part hereof;

WHEREAS, ten (10) known service providers were invited to join by sending Request for Quotation (RFQ) via e-mail and to submit their quotations via e-mail using the same method, in compliance with the procedure on Negotiated Procurement - Small Value Procurement pursuant to Section 53.9 of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (R.A. 9184);

WHEREAS, in response to the said posting and invitation, three (3) bidders submitted their quotations within the set deadline for the submission of quotations on 14 March 2022;

WHEREAS, upon evaluation, below are the findings;

| Name of Bidder | Bid Amount (As Read) | Findings |
|---|-----------------------------|-----------------|
| Total Exhibit and Expo Solutions, Inc. | PhP847, 000.00 | Eligible |
| IMAGINIMAGE Corporation | PhP862, 100.00 | Eligible |
| Nicatto Events and Marketing Dynamics Corporation | PhP950, 000.00 | Eligible |

WHEREAS, the detailed evaluation of the quotations resulted in the following:

| Name of Bidder | Bid Amount (As Calculated) | Ranking |
|---|-----------------------------------|-----------------------------|
| Total Exhibit and Expo Solutions, Inc. | PhP847, 000.00 | Lowest Calculated Bid (LCB) |
| IMAGINIMAGE Corporation | PhP862, 100.00 | 2 nd LCB |
| Nicatto Events and Marketing Dynamics Corporation | PhP950, 000.00 | 3 rd LCB |

**CERTIFIED TRUE COPY
OF THE ORIGINAL**

BY: 98 3/16/2022

2022-012

WHEREAS, upon due evaluation and careful examination of the quotation submitted by **TOTAL EXHIBIT AND EXPO SOLUTIONS, INC.**, being the bidder with the *Lowest Calculated Bid (LCB)*, its quotation has been found to be complying and responsive to the technical specifications as stated in the Terms of Reference (TOR). A copy of the Abstract of Quotations and the submitted quotations are hereto attached, marked as **Annexes "B" and "C"**, respectively, and are made integral parts hereof;

NOW, THEREFORE, foregoing premises considered, WE, the Members of the DOT Bids and Awards Committee, hereby **Resolve**, as it is hereby **Resolved**:

- a) To adopt Negotiated Procurement – Small Value Procurement under Section 53.9 of the revised Implementing Rules and Regulations (IRR) of the Republic Act No. 9184 for the Procurement of Services of Events Management Company for the Conduct of Tourism Development Program Budgeting – Converge Consultations to be held on 22 March 2022; and
- b) To declare **TOTAL EXHIBIT AND EXPO SOLUTIONS, INC.** as the **Lowest Calculated and Responsive Bid (LCRB)** and to award the contract for the Procurement of Services of Events Management Company for the Conduct of Tourism Development Program Budgeting – Converge Consultations to be held on 22 March 2022, in the total amount of **EIGHT HUNDRED FORTY SEVEN THOUSAND PESOS (Php847, 000.00)**, inclusive of all applicable taxes;
- c) To recommend for approval by the Secretary of Tourism the foregoing findings.

Resolved this 14th day of March 2022.

Recommending Approval:


OIC - USEC. REYNALDO L. CHING
BAC Chairperson


OIC - ASEC. MILAGROS Y. SAY
BAC Vice Chairperson


MR. RAYMUND GLEN A. AGUSTIN
BAC Member


MS. ERNESTINNE S. DEMACLD
BAC Member


ATTY. JENNIFER A. OLBA
BAC Member

By Authority of the Secretary
(Department Order No. 2022-025)

☒ **APPROVED** ☐ **DISAPPROVED:**


WOODROW C. MAQUILING, JR.
Undersecretary, Tourism Development Planning

**CERTIFIED TRUE COPY
OF THE ORIGINAL
BY: 3/16/2022**

22-00074

Service Contract

Events Management Services

KNOW ALL MEN BY THESE PRESENTS:

That this Agreement, made and entered into this MAR 18 2022 in the City of Makati, Philippines, by and between

The **DEPARTMENT OF TOURISM (DOT)**, a government agency with principal office address at the New DOT Building, 351 Sen. Gil Puyat Avenue, Makati City, Philippines 1200 represented by its Undersecretary for Tourism Development, **WOODROW C. MAQUILING, JR.**, of legal age, Filipino and hereinafter referred to as the **FIRST PARTY**;

and

TOTAL EXHIBIT AND EXPO SOLUTIONS, INC. is a private entity existing and duly registered under the laws of the Philippines, with office address at #7 Sunshine Lane, Rodriguez Subd., Rodriguez Drive Brgy. Baesa, Quirino Hwy, Quezon City and represented by its President, **JOHN PAUL ALARILLA** and hereinafter referred to as the **"SECOND PARTY"**;

Each a Party, collectively, the **"PARTIES"**.

WITNESSETH:

WHEREAS, the **FIRST PARTY** is the primary planning, programming, coordinating, implementing and regulatory government agency in the development and promotion of the tourism industry, both domestic and international;

WHEREAS, recognizing the potential of the tourism sector as a major economic driver, Tourism Development Program has been identified as a priority program under the Economic Development Cluster for convergence programs between the DOT and other relevant national government agencies;

WHEREAS, the **FIRST PARTY**, as the lead agency for the Tourism Development Program of the government, will conduct a *Tourism Development Program Budgeting - Convergence Consultations Meeting* ("**Consultations Meeting**") which will be convened in a face-to-face format and is expected to be participated in by over 80 officers from 30 identified national government agencies;

WHEREAS, the **FIRST PARTY** is in need of the services of an event management company to provide the physical and technical requirements in connection with the conduct of the Consultations Meeting on 22 March 2022 in Manila;

WHEREAS, the **SECOND PARTY** is a duly registered member of the Philippine Government Electronic Procurement System (PhilGEPS) who possesses the necessary skills, experience and expertise in providing the required services, has offered to undertake the project;

WHEREAS, the requirement was processed in compliance with the procedure on **Negotiated Procurement-Small Value Procurement**, pursuant to Section 53.9 of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act);

WHEREAS, the Bids and Awards Committee (BAC) of the DOT, through **BAC Resolution No. 2022-031**, has declared the **SECOND PARTY** to be the bidder with the Lowest Calculated and

22-00074

Responsive Bid (LCRB) as its quotation is found to be compliant and responsive to the specifications indicated in the Terms of Reference (TOR);

NOW, THEREFORE, based on the foregoing, the **PARTIES** hereby agree as follows:

1. **SERVICES.** The **SECOND PARTY** shall provide the **FIRST PARTY** with the necessary requirements as follows:

A. General Requirements

1. Provide a facilitator to moderate the discussion, wrap-up and synthesize the meeting sessions;
2. Provide a conference program emcee/ voice-over to ensure the smooth transition in-between sessions;
3. Provide delegate kits and antigen testing for 100 onsite delegates;
4. Provide secretariat uniforms (shirt);
5. Design creative materials including event banner, background, signage, digital juice, title card;
6. Prepare a program scenario and script;
7. Record all sessions and upload to a specific online drive including all other creative materials pertaining to the event;
8. Document in photo and video the meeting to include presentations in the sessions and endorse to the DOT in an external hard drive.

B. Onsite and Technical Requirements

1. Over-all venue décor/execution and construction including Stage design /decoration, Venue styling, Printing of Banner, Signage, Title Card, Registration Counter;
2. Set up and installation of all physical and technical requirements such as but not limited to Audio-Visual and Lighting System, LED wall screen, backdrop, stage / set design, LED projector and screen, Stage truss system, Speakers' technical requirements, Microphones, Amplifiers, Laptops, etc.

Details of the above including the other responsibilities of the **SECOND PARTY** are indicated in the attached **Terms of Reference**, which forms an integral part of this contract.

2. **EFFECTIVITY AND TERM.** This Agreement shall be effective for the duration of the Consultations Meeting until **22 March 2022**.
3. **COMPENSATION.** By way of compensation for its services, the **FIRST PARTY** shall pay the **SECOND PARTY** the total amount indicated in the Statement of Account, which shall be based on actual expenses incurred, but not to exceed **Eight Hundred Forty-Seven Thousand Pesos (PhP847,000.00)**, for the total actual cost of services rendered inclusive of VAT and other taxes.
4. **PAYMENT.** The above consideration will be paid by the **FIRST PARTY** after presentation of the required Statement of Account and other necessary documents, subject to the usual accounting and auditing rules and regulations by the **SECOND PARTY**. It is understood, however, that payment shall only be made after it has fully and satisfactorily rendered its undertaking under this agreement.
5. **LIQUIDATED DAMAGES.** When the **SECOND PARTY** fails to satisfactorily deliver any or all of the Goods and/or to perform the Services within the period(s) specified in this Agreement inclusive of duly granted time extensions if any, the **FIRST PARTY** shall, without prejudice to its other remedies under this Agreement and under the applicable law, deduct from the contract price, as liquidated damages, the applicable rate of one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay until actual delivery or performance. The

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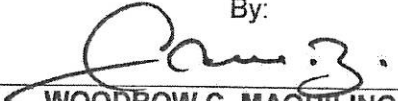
FIRST PARTY need not prove that it has incurred actual damages to be entitled to liquidated damages. Once the amount of liquidated damages reaches ten percent (10%) of the total contract price, the **FIRST PARTY** may rescind or terminate the Agreement, without prejudice to other courses of action and remedies open to it.

6. **FREE AND HARMLESS.** The **SECOND PARTY** shall hold the **FIRST PARTY** free and harmless from, and hereby binds and obligates itself to indemnify the **FIRST PARTY** for any and all liabilities, losses, damages, injuries, including death, claims, demands, suits, proceeding, judgements, awards, fines, penalties and all expenses, legal or otherwise of whatever kind or nature arising from and by reason of this Agreement, due to the fault, negligence, act, act omission, delays, conduct, breach of trust, or non-observance or violation of this Agreement, or any of its stipulation and warranties by the **SECOND PARTY** and/or any of its employees, agents, representatives, or sub-contractors.
7. **DISPUTE RESOLUTION.** If any dispute shall arise between the **FIRST PARTY** and the **SECOND PARTY** in connection with this Agreement, the Parties shall make every effort to resolve such dispute amicably. Should such dispute not be resolved, the same will be referred for arbitration in accordance with RA No. 876 or the *Arbitration Law* and RA No. 9285 or the *Alternative Dispute Resolution Act of 2004*.
8. **ELECTRONIC SIGNATURES.** The parties shall be entitled to sign and transmit this Agreement with an electronic signature whether by facsimile, e-mail, or other electronic means, which signature shall be binding on the Party whose name is contained therein. Any Party providing an electronic signature agrees to promptly execute and deliver to the other parties an original signed Agreement upon request
9. **COMPLETENESS OF AGREEMENT.** This Agreement, along with the select provisions in the annexes made integral parts hereof, contains the complete understanding of the Parties and may not be modified or amended except through another Agreement in writing duly executed by the parties.

IN WITNESS WHEREOF, the Parties have executed this Agreement through their authorized representatives on the date stated above.

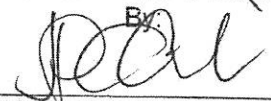
DEPARTMENT OF TOURISM (DOT)

By:

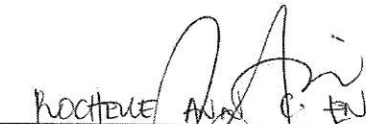

WOODROW C. MAQUILING, JR.
Undersecretary for Tourism Development


TOTAL EXHIBIT AND EXPO SOLUTIONS, INC.

By:



JOHN PAUL ALARILLA
President

Signed in the presence of:


ROCHELLE ANN C. ENERRA
[Signature over printed name of Witness
1]


ASANONE P. DURAN
[Signature over printed name of
Witness 2]

FUNDS AVAILABLE:


Mr. ROMAN G. BERSAMIRA

22-00074

Chief Accountant, Accounting Division,
DOT

ACKNOWLEDGEMENT

Republic of the Philippines) S.S
City of Makati)

On this 23rd day of March, 2022 personally appeared before me, a Notary Public in and for the City of Makati, the following persons:

| Name | Government ID | Date Issued | Place Issued |
|---------------------------|---------------------|-------------|--------------|
| Woodrow C. Maquiling, Jr. | <u>P# 500/365/A</u> | | |
| John Paul Alarilla | P7967778A | 17JULY2018 | DFA MANILA |

all known to me to be the same person who executed the foregoing Agreement and acknowledgement that the same is an act of their free and voluntary will and deed and of the entity that they respectively represent.

IN WITNESS WHEREOF, I hereunto sign this document and affix my seal of office on this date and place aforementioned.

Doc. No. 29
Page No. 6
Book No. II
Series of 2022.

ATTY. AUDELIN H. ZAMORA
NOTARY PUBLIC
Until December 31, 2021
Penthouse, Legal Affairs Service, DOT Bldg.
PTR No.: 8862995 - 01/13/2022 - Makati City
IBP Lifetime Member 04646 / Makati City
Roll No. 44115 / MCLE VI-0024349
Extended Until June 30, 2022 Per BM No. 3795